

FIREARM LICENSING AUTHORITY

Instructions for Completion of Application Form for Firearm User's Permit



REQUIREMENT FOR NEW APPLICATION:

1. Applicant **must be 12 years old to 20 years old** to apply
2. Completed Firearm User's Permit application form – FLA 216 (signed by applicant and primary holder). Download form from the FLA's website (www fla.gov.jm).

The following supporting documents are required: -

- A. Proof of Age (Passport or Birth Certificate. Original and Photocopy).
- B. One (1) Passport Size Photograph
- C. Copy of Applicant's TRN (TRN card or Driver's Licence)
- D. Copy of Firearm User's Licence and current certificate of registration belonging to the primary holder
- E. Licence fee receipt

REQUIREMENT FOR REGISTRATION (formerly RENEWAL):

- A. One (1) completed Renewal Form (FLA#014)
- B. Licence fee receipt
- C. Copy of current licence card and licence fee certificate (for firearms listed on application form) belonging to primary holder
- D. Permit previously issued. If cannot be located, a letter stating same is required.

- Applicant who wishes to use a different firearm from the one previously approved, is required to submit all the documents needed for a new Firearm User's Permit.
- Applicants 18 years and over will be electronically fingerprinted.
- Application Form(s) and supporting documents are to be submitted directly to the Firearm Licensing Authority (FLA), at any of the addresses listed below. **ONLY COMPLETE APPLICATION PACKAGES WILL BE ACCEPTED**
- An application fee payable at any of the FLA offices is required upon submission of application. **Debit Card, Credit Card and cash transactions are accepted.**

For further enquiries please contact us at:

Headquarters

91A Old Hope Road, Kingston 6,
Jamaica, W.I.
Tele: (876) 927-5159 - 60 /
927-6057 - 59

Montego Bay Regional Office

Shop #9, Bogue City Centre
Bogue, Montego Bay, St. James
Tele: (876) 978-0245

Mandeville Regional Office

Shop G15, James Warehouse Plaza
Mandeville, Manchester
Tele: (876) 927-6073 / (876) 927-6075
(876) 618-0487 (Digicel)

St. Ann Regional Office

Lot 60, Dairy Road
Discovery Bay, St. Ann
Tele: Flow- 876-670-0812
Digicel- 876-618-2920-21

FIREARM LICENSING AUTHORITY

Instructions for Completion of Application Form for Firearm User's Secondary Certificate (FOR BIRDSHOOTING SEASON ONLY)



REQUIREMENT FOR NEW APPLICATION

1. Applicant **must be 21 years old and over** to apply.
2. Completed Firearm User's Secondary Certificate application form – FLA 214 (signed by applicant and primary holder). Download form from the FLA's website (www.fla.gov.jm).

The following supporting documents are required: -

- A. Proof of Age (Passport or Birth Certificate. Original and Photocopy).
- B. One (1) Passport Size Photograph
- C. Copy of Applicant's TRN (TRN card or Driver's Licence)
- D. Copy of Firearm User's Licence and current certificate of registration belonging to the primary holder
- E. Licence fee receipt
- F. Permit previously issued (where applicable). If cannot be located, a letter stating same is required.

REQUIREMENT FOR REGISTRATION (formerly RENEWAL):

- A. One (1) completed Renewal Form (FLA#014)
- B. Licence fee receipt
- C. Copy of current licence card and licence fee certificate (for firearms listed on application form) belonging to primary holder
- D. Permit previously issued. If cannot be located, a letter stating same is required.

- Applicant who wishes to use a different firearm from the one previously approved, is required to submit all the documents needed for a new Firearm User's Secondary Certificate.
- All applicants will be electronically fingerprinted.
- Application Form(s) and supporting documents are to be submitted directly to the Firearm Licensing Authority (FLA), at any of the addresses listed below, or by registered mail. **ONLY COMPLETE APPLICATION PACKAGES WILL BE ACCEPTED**
- An application fee payable at any of the FLA offices is required upon submission of application. **Debit Card, Credit Card and cash transactions are accepted.**

For further enquiries please contact us at:

Headquarters

91A Old Hope Road, Kingston 6,
Jamaica, W.I.
Tele: (876) 927-5159 - 60 /
927-6057 - 59

Montego Bay Regional Office

Shop #9, Bogue City Centre
Bogue, Montego Bay, St. James
Tele: (876) 978-0245

Mandeville Regional Office

Shop G15, James Warehouse Plaza
Mandeville, Manchester
Tele: (876) 927-6073 / (876) 927-6075
(876) 618-0487 (Digicel)

St. Ann Regional Office

Lot 60, Dairy Road
Discovery Bay, St. Ann
Tele: Flow- 876-670-0812
Digicel- 876-618-2920-21